
**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
PURCHASING DIVISION**

**INVITATION FOR SEALED QUOTATIONS FOR
DEMOLITION SERVICES**

Sealed Quotations will be received on **June 12, 2026** by the Terrebonne Parish Consolidated Government (TPCG), Purchasing Division, located at **301 Plant Road, Houma, Louisiana, 70363, until 2:00 P.M. Central Standard Time.** At **2:00 P.M. Central Standard Time**, as shown on the Purchasing Division Conference Room Clock, all quotations will be publicly opened and read aloud. Subsequent to the opening, the quotes will be evaluated by the appropriate parties and will be presented to the Planning Director with a recommendation for awarding, rejecting, or holding for further evaluation.

This Request for Quotation (RFQ) is available in electronic form at the TPCG website <https://tpcg.org/purchasing/bidopportunities>. **Specifications and quotation forms are on file at the Purchasing Division, located at 301 Plant Road Houma, LA 70363** and may be obtained by prospective vendors at no cost. Please contact Chantel Comardelle, Purchasing Division, at (985) 873-6768 with regard to specifications or for any clarifications or information about the official quotation documents.

No quotation received after the scheduled time for opening will be considered. Failure of the U.S. Postal Service to deliver the quotations in a timely manner shall not be considered due cause for the scheduled time of the opening to be extended.

Quotations must be submitted on the forms furnished hereafter. The packets will be issued only to contractors and/or subcontractors licensed in accordance with the provisions of La. R.S. 37:2150 through 2173 of the Louisiana Legislature. Contractors desiring to submit a quote shall submit their Louisiana Contractor's License Numbers and/or Registration Numbers as evidence that they hold a license and/or registration that is in full force and effect.

The Terrebonne Parish Consolidated Government reserves the right to reject any quotation for just cause in the best interest of the Terrebonne Parish Consolidated Government.

SECTION (I)
REQUIREMENTS AND INSTRUCTIONS TO CONTRACTORS
Please Read Carefully

GENERAL CONDITIONS – Certain property and/or properties within Terrebonne Parish have been identified to be in violation of Terrebonne Parish Consolidated Government (TPCG) codes and/or ordinances. The TPCG Purchasing Division on behalf of the TPCG Planning and Zoning Department is requesting sealed quotations for demolition services to remove the violating structure(s) from the property and restoration of the site to natural contour. Said services shall include, but are not limited to, providing all labor, equipment and any incidentals necessary for the safe demolition/removal and disposal of all structural debris/accumulated trash of the condemned **residential structure** including all buildings and improvements located at:

- **8669 Main Street Houma, LA 70363**

PHOTOS – A minimum of three (3) color photographs are to be taken prior to the demolition beginning. Additionally, a minimum of three (3) color photographs is to be taken from **various angles**. Cameras used for photographs **MUST** imprint the date of the photo to accurately document when the photo was taken. **Photographs must accompany the invoice when requesting payment.**

NOTIFICATION OF JOB COMPLETION – Within twenty-four (24) hours of the completion of the work, the Contractor is to notify Gina Bergeron in the Purchasing Division or her designee that the job is complete. The Purchasing Manager or her designee will inspect the job within one (1) working day(s) notification of completion to determine the acceptability of the work.

QUOTATION FORMS – Quotation Forms for this project are included with the Request for Sealed Quotation Documents; additional copies may be obtained from Chantel Comardelle, at no charge.

Quotations shall be submitted on the forms provided with this packet. All blank spaces required for quotation prices shall be properly filled in ink, or typed, in both words and figures as indicated. In case any price shown in words and its equivalent price in figures do not agree, the written word shall be binding on the Contractor.

Submittals by individuals shall be signed by the individual making the quotation or by an authorized representative of said individual. The responsive, low individual quote authorizing a representative to sign the quotation shall be submitted within ten (10) days after quotation opening, a power-of-attorney evidencing authority to sign the quotation in the name of the person for whom it is signed.

Contractors, who are corporations, partnerships, or other legal entities including limited liability companies, are required to comply with LA R.S. 38:2212(O) as follows:

1. The signature on the quote is that of any corporate officer listed on the most current annual report on file with the Secretary of State, or the signature on the bid is that of any member of a partnership or partnership in commendam listed in the most current partnership records on file with the Secretary of State.
2. The signature on the quote is that of an authorized representative of the corporation, partnership, or other legal entity and the bid is accompanied by a corporate resolution, certification as to the corporate principal, or other documents indicating authority which are acceptable to the public entity.
3. The corporation, partnership, or other legal entity has filed in the appropriate records of the Secretary of State or the Clerk of Court of the Parish in which the public entity is located, an affidavit, resolution, or other acknowledgment or authentic document indicating the names of all parties authorized to submit bids for public contract. Such document on file with the Secretary of State or the Clerk of Court shall remain in effect and shall be binding upon the principal until specifically rescinded and canceled from the records of the respective offices.

Failure to provide the appropriate signature authorization shall result in rejection of the quotation as non-responsive.

PREPARATION AND SUBMISSION OF QUOTATIONS – Quotations shall be submitted at the time and place indicated in the “Invitation for Sealed Quotations” and shall be enclosed in an opaque sealed envelope. If the quotation is sent through the mail or another delivery system, the sealed envelope shall be enclosed in a separate envelope with the notation “SEALED QUOTATION ENVELOPE ENCLOSED” on the face of it.

A vendor may alter or correct an entry on the quotation form by crossing out the entry, entering the new figure above or below the deleted entry, and initialing on the line of change. The crossing out of and initials shall be legibly handwritten with ink or typed. Any ambiguity arising from entries altered or corrected on the Quotation Form will cause the rejection of said quotation as non-responsive.

All vendors who submit more than one quotation for the same work from an individual, firm or partnership, a corporation or association under the same or different name will have their quotation rejected. Reasonable grounds for believing that any vendor has interest in more than one quotation submitted for the same RFQ will cause the rejection of all such quotations in which the vendor is interested. If there are reasonable grounds for believing that collusion exists among vendors, the quotation of participants in such collusion will not be considered.

QUOTATION OPENING – All vendors may attend the quotation opening but no information or opinions concerning the ultimate award will be given at the opening or during the evaluation process. Actual quotation documents will not be available until after the award of the quotation. However, quotation tabulations may be examined 72 hours after a request is made. Anyone who makes such a request must fill out a “Request for Public Record Form”. Information pertaining

to completed files may be secured by making an appointment during normal working hours with the TPCG Purchasing Division.

TIME FOR RECEIVING QUOTATIONS– Sealed quotations shall be either hand delivered by the vendor or his agent in which instance the deliverer shall be handed a written receipt, or such quotations shall be sent by registered or certified mail with a return requested.

All quotations must reach the Terrebonne Parish Consolidated Government Purchasing Division located at 301 Plant Road, Houma, Louisiana, before **2:00 P.M. Central Standard Time** on the day of the quotation opening. Quotations received prior to the time of opening will be securely kept, unopened. No quotations received after the scheduled time for opening will be considered.

Vendors are cautioned to allow ample time for transmitting quotations by mail or otherwise. Vendors are urged to secure information relative to the probable time of arrival and distribution of mail at the place where quotations are to be opened. Failure of the U.S. Mail to deliver the quotations timely shall not be considered due cause for the scheduled time of the quotation opening to be extended.

AWARD – The successful vendor must **within ten (10) days** from the award of the quotation furnish all **affidavits, certificates, and proof of insurance** as required.

In the event that said vendor fails or refuses to furnish the affidavits, certificates and proof of insurance as required within the ten (10) day period after receiving notice of award, the TPCG shall disqualify said vendor and award the quotation to the next lowest vendor who quoted according to the Instructions to Vendors and Specifications.

NOTICE TO PROCEED - The successful Contractor will be issued a “Notice to Proceed” when the quotation has been accepted, the Contractor has submitted all affidavits, certificates and when their insurance certificate has been approved by the TPCG Risk Management Department. The successful Contractor will be required to present the “Notice to Proceed” letter to the Terrebonne Parish Planning and Zoning Department in order to secure the required permit(s). **WORK IS PROHIBITED UNTIL THE PERMIT IS RECEIVED AND / OR PROPERLY COORDINATED WITH TPCG PURCHAING DIVISION.**

The Contractor shall clear and re-grade each property within **ninety-six (96) hours** from the initiation of clearing unless TPCG Representative permits or directs a longer period in writing. The work must be completed within **ten (10) days** of the issuance of a Notice to Proceed. **Demolitions must be completed consecutively when the vendor is awarded multiple locations.** All work must employ appropriate erosion control to retain sediment on the property and away from the street, bayous storm drains or neighboring properties.

EQUAL EMPLOYMENT OPPORTUNITY - Contractor acknowledges that all contracts shall contain provisions requiring compliance with E. O. 11246, “Equal Employment Opportunity,” and as supplemented by regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor”.

COPELAND “ANTI-KICKBACK” ACT: Bidder acknowledges that all construction/repair contracts and sub-grants in excess of \$2,000 shall include provisions requiring compliance with the Copeland “Anti-kickback” Act (18 U.S.C. §3141-3148), which provides that each contractor or sub-recipient shall be prohibited from inducing any person employed in the construction, completion, or repair of public work, to give up any part of the entitled.

CLEAN AIR ACT: Bidder acknowledges that the Clean Air Act (CAA) is the comprehensive federal law regulating air emissions from stationary and mobile sources. Among other things, this law authorizes EPA to establish National Ambient Air Quality Standards (NAAQS) to protect public health and public welfare and to regulate emissions of hazardous air pollutants.

Federal Water Pollution Control Act: Bidder acknowledges that the Federal Water Pollution Control Act, popularly known as the Clean Water Act, is a comprehensive law aimed at restoring and maintaining the chemical, physical and biological integrity of the nation’s waters. The Act authorizes water quality programs, requires federal effluent limitations and state water quality standards, requires permits for the discharge of pollutants into navigable waters, provides enforcement mechanisms, and authorizes funding for wastewater treatment construction grants and state revolving loan programs, as well as funding to states and tribes for their water quality programs.

Byrd-Anti-Lobbying Amendment: Bidder acknowledges that Subrecipients applying or bidding for an award of \$100,000 or more shall certify that they have not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or any employee of a member of Congress in connections with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. §1352.

ACCEPTANCE OF QUOTATIONS – The TPCG will make the final decision regarding award of the solicitation within forty-five (45) days after the opening of quotations. Owner reserves the right to reject all quotations for just cause. In the event that the quotation is awarded, a formal written notice of award of the contract will be given to the lowest responsible vendor who bid according to the Instructions to Vendors and Specifications.

SPECIAL CONDITIONS – The TPCG has not determined if hazardous materials exist in these structures. However, due to the age of some structures, the presence of hazardous materials is possible. It shall be the vendor’s / contractor’s responsibility to inspect the building / structure(s) for the existence of hazardous materials and provide for all documentation and removal as may be required by the Parish of Terrebonne, State of Louisiana and/or Federal Laws.

SUBCONTRACTORS – Should the Contractor desire to use a Subcontractor at any time, prior written approval shall be obtained from the Terrebonne Parish Consolidated Government. The Terrebonne Parish Consolidated Government reserves the right to reject any and all Subcontractors proposed by the Contractor. **Subcontractors shall be required to meet the same insurance requirements as the Contractor.**

DISCHARGE OF EMPLOYEES – Any employee of the Contractor who is stationed at the site of the work and should prove to be quarrelsome, dishonest, incompetent, or inexperienced or should not work for the good of the job shall, upon verbal and/or written notice from the TPCG, be removed from the job site by the Contractor and replaced by an employee with proper qualifications.

ACCIDENT PREVENTION – Precaution shall be exercised at all times for the protection of persons, including employees and property. The safety provisions of applicable laws, including the Occupational Safety and Health Act of 1970, EPA, State and Federal Laws, and all building and construction codes shall be observed. This includes the monitoring and safety of all employees who perform any work under this contract.

TERMS AND CONDITIONS AGREEMENT – The Purchasing Division of the Terrebonne Parish Consolidated Government now requires vendors to register online at <https://secure.tpcg.org/vendor/>. This tool is part of our continuing efforts to make it easier for you to do business with the Parish, as well as providing you with better business opportunities.

If you have already received notice of this procedure and have taken actions to complete this requirement, you do not have to complete this process again; however, if you have not already registered online as a vendor you will need to do so **within ten (10) days'** notice of award of this quotation.

NON-COLLUSION AFFIDAVIT - In accordance with La. R.S. 38:2224, each bidder must submit the completed Non-Collusion Affidavit form found within these RFQ documents. The fully executed Non-Collusion Affidavit form shall be submitted **within ten (10) days** of the Notice of Award.

TERMINATION FOR CAUSE - TPCG may terminate this agreement for cause based upon the failure of Contractor to comply with the terms and/or conditions of the Agreement, or failure to fulfill its performance obligations pursuant to this agreement, provided that the TPCG shall give the Contractor written notice specifying the Contractor's failure. If within thirty (30) days after receipt of such notice, the Contractor shall not have corrected such failure or, in the case of failure which cannot be corrected in (30) days, begun in good faith to correct such failure and thereafter proceeded diligently to complete such correction, then the TPCG may, at its option, place the Contractor in default and the Agreement shall terminate on the date specified in such notice.

The Contractor may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of the Parish to comply with the terms and conditions of this agreement, provided that the Contractor shall give the TPCG written notice specifying the TPCG's failure and a reasonable opportunity for the TPCG to cure the defect.

TERMINATION FOR CONVENIENCE - The TPCG may terminate this Agreement at any time by giving thirty (30) days written notice to contractor of such termination or negotiating with the

Contractor an effective date. The Contractor shall be entitled to payment for deliverables in progress, to the extent work has been performed satisfactorily.

CERTIFICATE OF INSURANCE – The successful vendor shall be required to submit an insurance certificate returned **within ten (10)** days from the date of the Notice of Award of the quotation. All certificates must be approved by the TPCG’s Risk Management department to ensure that all insurance requirements have been met before a Notice to Proceed and/or purchase order issued. (Insurance requirements are set forth in “Terrebonne Parish Government’s Insurance Requirements”, attached hereto. **Failure of the successful vendor to comply with this requirement shall result in the quote being declared non-responsive and cause for rejection.**

NOTE: The successful Contractor shall be required to provide an insurance certificate that includes Contractor’s Pollution Liability coverage and pollution liability coverage on the trucker’s policy (Broad Form Transportation Pollution Form CA 99 48) in addition to our normal insurance requirements attached hereto.

PAYMENT TO CONTRACTOR – Invoices must contain sufficient backup materials (time sheets, equipment, reports, **landfill disposal tickets, photos**, etc.) to adequately document the location and type of work done; otherwise, we will reject the invoice. Payments on valid invoices will be made after final inspection and approval by the Planning Director. Terms are net 30 days on approved invoices.

IMPORTANT: IN ACCORDANCE WITH LA R.S. 37:2163A CONTRACTOR’S LICENSE NUMBER MUST APPEAR ON THE QUOTATION / BID OPENING ENVELOPE ON ALL PROJECTS IN THE AMOUNT OF \$50,000 OR MORE (AND \$1 IF HAZARDOUS MATERIALS ARE INVOLVED). IN ACCORDANCE WITH LA 37:2175 CONTRACTOR MUST OBTAIN / POSSESS A HOME IMPROVEMENT REGISTRATION FROM THE LA CONTRACTOR LICENSING BOARD TO PERFORM DEMOLITION SERVICES WITH A VALUE GREATER THAN \$1,500.

SECTION (II) SCOPE OF WORK

Contractors shall provide all labor, materials, equipment, services and incidentals to complete the following items of work:

Demolish and properly dispose of the **residential structure and accumulated trash** located at:

- **8669 Main Street Houma, LA 70363**

The Contractor shall have ten (10) days from the date of receipt of Notice to Proceed to complete the demolition project. Demolitions must be completed consecutively when the vendor is awarded multiple locations.

The contractor shall not perform demolition work / services without informing the Purchasing Manager and/or her designee of start date and time. A TPCG representative will be present at the site periodically to ensure that the required procedures outlined in the document are being adhered to.

The contractor shall remove all exterior walls. **Contractor** will remove no structure substantially as a whole but demolish on the premises. **Contractor** shall demolish masonry walls in small sections and remove from the structure all interior partitions, piers, chimneys, columns, piping, furnaces, apparatus, debris, etc. All boat decks and ramps, accessory structures, swimming pools (above ground pools shall be filled with sand and topped with topsoil), playground equipment and all other improvements shall be removed.

The Contractor shall not remove slabs, foundations, or driveways. However, any bolts or rebar protruding from remaining slabs and/or foundations shall be cut flush to eliminate any trip or fall hazards.

The Contractor shall leave the fence as a whole only removing the front portion as deemed necessary to allow machinery on property for demolition.

The Contractor shall contact LA One Call (<http://www.laonecall.com> or dial 811) three (3) full workdays before demolition is scheduled to begin to have utility lines marked.

The Contractor shall provide Visible Dust Reduction. Wetting the structure during demolition is necessary to comply with applicable EPA and/or LDEQ regulations to eliminate dust emissions in the course of demolition activity. This activity must not overly saturate the ground. Equipment may not sink more than six (6) inches below the current ground surface. **The Contractor must ensure that a balance is struck between environmental dust emissions regulations and avoiding excessive ground disturbance.**

The Contractor shall be responsible for removing and collecting any Freon from central air-conditioning units or other units that may be released due to the demolition work. Freon or other ozone depleting substances must be removed by an **EPA Certified Refrigeration Technician**. Any Freon removed by the **Contractor** must be collected, recycled and disposed in

accordance with all federal, state and local regulations, including records of Technician Accreditation No., Freon removal quantities and disposition.

The **Contractor** will remove Hazardous Waste (HW), Household Hazardous Waste (HHW), Small Motorized Equipment (SME), Electronic Waste (E-Waste), White Goods and Waste Tires, and other materials, including other electronic material, not suited for landfill disposal from referred locations strictly according to related laws and regulations, including LDEQ RACM Guidance for Hurricane Demolition Debris where applicable. The following unauthorized waste streams must be separated from demolition debris and disposed of according to all applicable federal, state, and local rules and regulations:

<p><u>Chemicals</u> Gasoline Diesel Pesticides Herbicides Solvents (paint thinners) Fuel additives Bug spray Wood strippers Cleaners (oven, drain, toilet) Rat poison Motor oil Bleach Etc. etc.</p>	<p><u>Paints</u> Latex Enamel Oil based Paint thinners Stains, finishes, glues Etc. etc.</p> <p><u>Electronics</u> Computers, keyboards, monitors TVs Stereos VCRs DVDs Fluorescent light bulbs & ballasts Etc. etc.</p>	<p><u>Gasoline Engines</u> Lawnmowers Chain saws Edgers Weed eaters ATVs Go Carts Etc. etc.</p> <p><u>Compressed Gas</u> Propane Acetylene Oxygen Etc. etc.</p>
<p><u>White Goods</u> Refrigerators Freezers Washers, dryers Hot water heaters Ovens, stoves, ranges Microwave ovens Etc. etc</p>	<p><u>Miscellaneous</u> Tires Fire extinguishers Pool chemicals Batteries (auto, small batteries, NiCad, Lithium) Medical wastes Guns, ammo Fireworks Creosote pilings</p>	<p><u>Aerosol Cans</u> All aerosol cans</p> <p><u>Medicines</u> All medicines</p>

It shall be the **Contractor's** responsibility to ensure that all equipment used shall be properly maintained in order to protect the operator and the public. Any equipment deemed by TPCG to be inoperable, unsafe, or improper for the desired use shall not be utilized. Equipment supplied by the successful Contractor shall be designed for or suited for the task for which it is intended. The OWNER reserves the right to reject and require replacement of equipment if it feels it is unsuitable.

Tracked vehicles and/or large-tired equipment shall be used whenever possible to reduce the depth of soil disturbance and minimize soil compaction to a depth of six (6) inches or less. The **Contractor will ensure that it will not operate heavy equipment on wet soils if the equipment begins to sink more than six (6) inches below the current ground surface.** Heavy equipment may be operated in the rain, but the **Contractor** must pay special attention to equipment sinkage as noted above.

The **Contractor** shall maintain all trucks and other equipment used in the contracted work in compliance with all applicable federal, state and local rules and regulations. All trucks and other equipment used in the work shall be equipped with back-up alarms. All trucks and other equipment used in the work shall be free of oil leaks. All trucks used to haul debris shall be covered with a tarp while hauling debris and shall be capable of rapidly dumping its load without the assistance of other equipment.

EQUIPMENT FAILURES: The **Contractor** shall notify the TPCG Purchasing Division in writing when equipment failure(s) cause a delay in completion of a demolition in progress or the mobilization to a demolition for more than five (5) days. If after five days, the contractor has not repaired said equipment or provided alternate equipment to complete the work, the TPCG shall be allowed to negotiate for the completion of the work with the contractor with the next lowest quote. The contractor unable to complete the work due to malfunctioning equipment, will be compensated only for the percentage of work completed as determined by the Purchasing Division's representative. If equipment failure(s) causes a contractor with multiple awarded locations to be in default of this agreement's timeline for completion of demolitions, the TPCG Purchasing Division reserves the right to negotiate with other submitting vendors or issue a new RFQ for any incomplete locations.

The **Contractor** shall not cause or allow any material to be spilled, released or otherwise dispersed in the Parish as a result of the **Contractor's** activities. Contractor shall immediately pick up any spillage from **Contractor's** equipment.

The Contractor will enforce traffic safety in all work areas. Flag persons, temporary signage, or other approved means shall be provided by the Contractor as needed to comply with this requirement. Prior to the start of demolition of each structure, the Contractor shall cordon-off the work zone and prevent access by unauthorized personnel. The Contractor shall control pedestrian and vehicular traffic in the work area.

The **Contractor** shall provide and require its employees to wear a uniform or a form of identification that bears the company name or logo. Uniforms / identification shall be worn at all times while on the job. The Contractor shall provide and ensure the wearing of protective clothing, hard hat, gloves, proper protective footwear, hearing protection, mask, safety vest, hearing protection, eye protection, etc. as required by laws, regulations, ordinances and/or manufacturer's instructions for material and equipment.

Once demolition and debris disposal are complete, the **Contractor** shall grade vacant lot to the established elevation of the street grade at curb level nearest to the point of demolition or excavation.

Any holes remaining from the removal and filling in of any sewerage treatment plants (STP), septic tank, and/or sewerage ponds will be filled in with **dirt** and topped with sand and leveled.

The Contractor will provide temporary enclosures to limit scattering of debris to the neighboring areas. Adequate protection of people and/or property shall be provided at all times. Execute work in such a way as to avoid hazards to people and /or property, protect entrance to the use of adjacent buildings and prevent interruption of free passage to and from such adjacent buildings.

Removal of trees and shrubs shall be kept to a minimum. Only that greenery which unduly inhibits demolition and disposal shall be removed.

All utilities and structures of any nature, whether below or above ground, including, but not limited to, streets, curbs, gutters, sidewalks, adjacent property, and adjacent property fences that may be affected by work **shall be protected and maintained by Contractor and shall not be disturbed or damaged during the progress of the work;** provided that should the **Contractor** disturb, disconnect, or damage any utility or any structure, all expenses of whatever nature arising from such disturbances or the replacement or repair thereof shall be borne by the **Contractor**.

Subject to the above, all material, upon demolition, shall become property of the **Contractor** and shall be removed promptly and disposed of at **an approved disposal site**. Storage of salvageable materials and/or equipment on the project site/area will not be permitted.

All waste material shall be removed in a manner which prevents injury or damage to people, adjoining properties, and public rights-of-way(s).

Burning of debris on site is and/or shall be prohibited.

Burial of debris on site is and/or shall be prohibited.

All service utility connections shall be disconnected and capped in accordance with the approved rules and the requirements of the authority having jurisdiction. All lines connecting to or running from the sewerage unit will be **cut and capped**, in accordance with local codes/ordinances.

The **Contractor** shall keep public sidewalks and streets clean **on a daily basis**. The **Contractor** shall leave all parcels in the contract in the condition acceptable to the TPCG before final payment will be approved.

The Contractor is solely responsible for all fees (landfill tipping fees, etc.) associated with the removal and/or disposal of the debris from jobsite. The **Contractor must** provide a certificate of disposal showing said materials were properly disposed of as part of the invoice supporting documentation.

The successful **Contractor** shall at his/her own expense obtain all necessary permits, pay all licenses, taxes and fees required to comply with all Local ordinances, State and Federal laws, rules and regulations applicable to business to be carried on under this contract and give all necessary notices.

The Contractor shall provide, erect, and maintain all necessary fences, planking, bridging, bracing, shoring, sheath piling, lights, warning signs, barricades, guards and flag persons as required by State and Local law for the protection of traffic, vehicular or pedestrian, streets, sidewalks, landscaping and adjoining properties, from damage that may result from the demolition work under this agreement/contract, for which the **Contractor** shall assume all responsibility and costs for damage resulting there from.

All work shall be executed in an orderly and careful manner with due consideration for neighbors and the general public. Masonry shall be removed and demolished in small sections using bracing and shoring to avoid total collapse of the structure or large sections thereof. Bracing and shoring shall be adequate to maintain without damage to any neighboring building, structure or other private property.

Streets, sidewalks and driveways shall be kept reasonably clean during demolition and shall be swept clean not less than once each day and before leaving at the end of the day's work, or more often as requested by the TPCG or TPCG's Representative.

Immediately upon completion of the work on each portion of the project, as directed by the TPCG or TPCG's Representative, the **Contractor** shall, at its sole expense, clean up and remove all refuse materials of every kind and transport all rubble and junk to approved sites or dumps, fill depressions, restore the ground surface to an **even finished grade**. The Contractor shall keep the premises clean and safe at all times as accumulation or refuse material shall not be tolerated.

Contractors must completely satisfy themselves as to the exact nature and existing conditions of working area(s) and requirements of the specifications for extent and quality of work to be performed. Failure to do so will not relieve the successful vendor of their obligation to carry out the provisions of the contract.

The successful **Contractor** shall indemnify, release and hold Terrebonne Parish Consolidated Government harmless from all liability related to the presence of asbestos or any other hazardous materials or conditions existing or surrounding, or arising upon any of the buildings which are the subject of the Request for Sealed Quotation. The successful **Contractor's** decision to perform or not perform asbestos abatement or other hazardous material abatement prior to or during demolition, debris removal or disposal is solely within the discretion of the successful **Contractor**. The successful **Contractor** therefore shall indemnify, release and hold Terrebonne Parish Consolidated Government harmless from liability related to successful **Contractor's** decision to perform or not perform asbestos abatement or other hazardous material abatement prior to or during demolition, debris removal or disposal.

The Terrebonne Parish Consolidated Government is not responsible for damage or vandalism to **Contractor's** equipment.

Contractors shall be REQUIRED to telephone Gina Bergeron in the Purchasing Division at (985) 580-7272 to schedule interior site visits of the abandoned structures. **Contractors are not to enter structure unless accompanied by TPCG representative. NO EXCEPTIONS!!!**

**PRICE QUOTE SHEET
Demolition of Condemned
Residential Structure**

We propose to furnish all labor, materials, equipment, tools and services required to complete the work in accordance with the specifications and conditions contained herein in consideration of the sum or sums stated below.

ITEM #1	AMOUNT
<u>8669 Main Street Houma, LA 70363</u>	\$ _____

(Please include the removal of all junk & trash accumulated on the property)

AMOUNT WRITTEN IN WORDS: _____

_____ cubic yards of debris estimated to be disposed of. **(disposal tickets must be submitted with the invoice)**

Company Name: _____

Signature: _____ **Title:** _____

Date Prepared: _____

Contact Number: _____

Email: _____

Registration # or License #: _____

**Non-Collusion Affidavit (Regarding LSA - R.S. 38:2224)
(to be submitted within (10) ten days of notice of proceed)**

STATE OF LOUISIANA

PROJECT NAME: Demolition of Condemned Structure

PARISH OF TERREBONNE

LOCATION: Demolition Site

AFFIDAVIT

Before me, the undersigned authority, duly commissioned and qualified within and for the State and Parish aforesaid, personally came and appeared _____ representing _____ who, being by me first duly sworn deposed and said that he has read this affidavit and does hereby agree under oath to comply with all provisions herein as follows:

Section 2224 of Part II of Chapter 10 of Title 38 of the Louisiana Revised Statutes, as amended.

- (1) That affiant employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for affiant; and
- (2) That no part of the Contract price received by affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the Contract, other than the payment of their normal compensation to persons regularly employed by the affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for affiant.

THUS DONE AND SIGNED BEFORE ME, THE UNDERSIGNED Notary Public and subscribing witnesses on this ___ day of _____, 20___, at _____, Louisiana.

WITNESS

CONTRACTOR'S SIGNATURE

WITNESS

NOTARY PUBLIC

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

**CONTRACTOR W/CONTRACTOR'S POLLUTION LIABILITY & USL&H INSURANCE REQUIRED
CONTRACT INSURANCE REQUIREMENTS**

**PLEASE READ INSURANCE REQUIREMENTS CAREFULLY TO ENSURE ALL
INSURANCE COSTS ARE INCLUDED IN YOUR SUBMITTAL.**

I INSURANCE REQUIREMENTS:

THE CONTRACTOR IS CAUTIONED TO ASSURE THAT THE TOTAL INSURANCE REQUIREMENTS FOR THE CONTRACT ARE THOROUGHLY REVIEWED, UNDERSTOOD AND MET. TERREBONNE PARISH CONSOLIDATED GOVERNMENT (HEREIN AFTER REFERRED TO AS OWNER) WILL THOROUGHLY REVIEW THE COMPLETE INSURANCE DOCUMENTATION SUBMITTED. FAILURE TO COMPLY WITH THE TERMS AND CONDITIONS MAY BE GROUNDS FOR REJECTION OF AND/OR REFUSAL TO AWARD A CONTRACT. IF APPLICABLE, SUBCONTRACTORS MUST MEET THESE REQUIREMENTS AS WELL. COVERAGES CANNOT EXCLUDE SERVICES PROVIDED TO TERREBONNE PARISH CONSOLIDATED GOVERNMENT.

GENERAL:

The following insurance requirements shall be provided and shall apply on a primary basis; any insurance carried by Owner shall be excess and not contributing insurance. The total limit of insurance must be equal to or greater than the minimum acceptable limits indicated below. Required primary limits may be reached with the addition of umbrella or excess liability limits, if applicable. Additionally, each line of insurance may have its own set of requirements that must be met. **"CLAIMS MADE" POLICIES OF INSURANCE ARE NOT ACCEPTABLE** for auto liability, general liability, employers' liability, and umbrella liability, but are acceptable for professional liability, pollution liability and errors and omissions policies.
INSURANCE: WORKERS' COMPENSATION:

State Act - Louisiana Statutory Requirements; Provide Other States coverage, if applicable;

Employer's Liability coverage with minimum acceptable limits of \$1,000,000/ \$1,000,000/\$1,000,000; and

A Waiver of Subrogation in favor of Terrebonne Parish Consolidated Government, its elected and appointed officials, agents, directors, servants, employees, volunteers, and any other entities who may require waivers by specific contract.

Insurance obtained and maintained in the name of the Contractor shall contain the following coverages and limits:

- . **GENERAL LIABILITY:** Commercial General Liability Form CG 00 01, or pre-approved equivalent; minimal acceptable limits: \$1,000,000 per occurrence; \$2,000,000 general aggregate; and \$2,000,000 products/completed operations aggregate;
- . Coverage to be written on a per project aggregate basis;
- . **AUTO LIABILITY:** Minimal acceptable limit \$1,000,000 Combined Single Limits for bodily injury and property damage;
- . Liability coverage to be provided for Any Auto **OR** All Owned Autos and Hired and Non-owned Autos. If Contractor owns no vehicles, then a Hired and Non-owned Auto Liability policy is required;
- . An Additional Insured endorsement in favor of Terrebonne Parish Consolidated Government, its elected and appointed officials, agents, directors, servants, employees, and volunteers;

- . A Waiver of Transfer of Rights of Recovery Against Others to Us in favor of Terrebonne Parish Consolidated Government, its elected and appointed officials, agents, directors, servants, employees, volunteers, , and any other entities who may require waivers by specific contract.; and
- . If transporting any pollutants, policy to include the Broad Form Transportation Pollution Form CA 99 48, or the most current form available.
- . An Additional Insured endorsement in favor of Terrebonne Parish Consolidated Government, its elected and appointed officials, agents, directors, servants, employees, and volunteers CG 20 10 Form B (edition 07 04) or approved equivalent; and
- . A Waiver of Transfer of Rights of Recovery Against Others to Us in favor of Terrebonne Parish Consolidated Government, its elected and appointed officials, agents, directors, servants, employees, volunteers, and any other entities who may require waivers by specific contract.

Note: The General Liability policy shall not exclude any standardized coverage included in the required basic form or limit Contractual Coverages for the Work in any way that would prohibit or limit the reporting of any claim or suit and the subsequent defense and indemnity there for which would normally be provided by the policy. The General Liability policy shall include coverage under damage to rented premises.

1. CONTRACTOR'S POLLUTION:

If the construction project involves pollutants of any kind, in any manner, including cleanup, this section applies:

- . Covering losses caused by pollution conditions that arise from the operations of Contractor;
- . Minimum acceptable limits: \$1,000,000 per incident;
- . Broad Form Named Insured endorsement;
- . Fines, penalties and punitive damages to be included;
- . Clean up costs to be included;
- . Additional Insured endorsement in favor of Terrebonne Parish Consolidated Government, its elected and appointed officials, agents, directors, servants, employees, and volunteers, and should stipulate that the insurance afforded Contractor shall be primary insurance and that any insurance carried by TPCG shall be excess and not contributing insurance;
- . Waiver of Transfer of Rights of Recovery Against Others to Us in favor of Terrebonne Parish Consolidated Government, its elected and appointed officials, agents, directors, servants, employees, volunteers, and any other entities who may require waivers by specific contract;
- . If claims-made coverage is accepted, the retroactive date, if any, must precede the commencement of the performance of the contract; and
- . Any retrospective date applicable to coverage will be maintained or an extended discovery period will be exercised for a period of three (3) years, beginning when this Contract is completed or terminated.

5. USL&H INSURANCE:

If the project or any work involves wharves, piers, docks, decking, floodwalls, levees, battures, other structures or construction near, over, contiguous to or alongside any body of water the policy shall also include and. The policy shall provide:

- a. USL&H coverage with minimum limits of \$1,000,000;
- b. Maritime Employers' Liability insurance with minimum limits of \$1,000,000;
- c. Waiver of Subrogation to include written contracts in favor of Terrebonne Parish Consolidated Government, its elected and appointed officials, agents, directors, servants, employees, and volunteers; and

d. Thirty (30) days prior written notice of cancellation, non-renewal or adverse material changes to Terrebonne Parish Consolidated Government by specific endorsement to the applicable policy.

II GENERAL SPECIFICATIONS:

. Contractor's Liability Insurance:

The Contractor shall purchase, in its name, and maintain, at its sole cost and expense, such liability and other insurance as set out in the insurance requirements of this Document. This insurance will provide coverage for claims and/or suits which may arise out of or result from the Contractor's performance and furnishing of the Work, whether it is performed by the Contractor, any sub-contractor, partner, supplier, or by anyone directly or indirectly employed by any of them to perform or furnish any of the Work, or by anyone for whose acts any of them may be liable, and shall name Terrebonne Parish Consolidated Government, its elected and appointed officials, agents, directors, servants, employees, and volunteers as an additional insured thereunder. Additionally, the Vendor should be aware of and comply with any requirements of its own insurance policies.

If applicable, the Contractor shall require all subcontractors to maintain, in limits equal to or greater than Contractor's, the same insurance coverage for Work performed or materials provided for the Work. Contractor shall insert this requirement in all contracts or agreements with all entities and/or persons who perform any Work under this contract. At no time shall Contractor allow any subcontractors to perform Work without the required types and limits of insurance coverage. In the event of a subcontractor's non-compliance with this requirement, the Contractor shall be responsible for any damages or liabilities arising from the subcontractors work, actions, or inactions.

B. General Requirements:

Qualifications of Insurers: All insurance required for the Contract is to be purchased and maintained by the Contractor from insurance companies that are duly licensed and authorized by the State of Louisiana to issue insurance policies for the limits and coverages so required. Such insurance companies utilized are to have a minimum rating of A- VI (or the current requirements of the State of Louisiana Public Bid Law (RS: 38:2211-2296)) as of the most current edition of A.M. Best's Key Rating Guide. Any variance must be approved by the Owner.

a. If any insurance company providing any insurance coverage furnished by the Contractor is declared bankrupt, becomes insolvent, has its right to do business in Louisiana terminated, or it ceases to meet the requirements of this Document, the Contractor shall, within thirty (30) days thereafter, substitute another insurance company acceptable to the Owner. The Owner reserves the right to mandate cessation of all Work until the receipt of acceptable replacement insurance. **Partnerships and Joint Ventures:** If the Contractor is a partnership or joint venture, then the evidence of all primary and excess liability insurance required to be maintained during the term hereunder shall be furnished in the name of the partnership or joint venture. Evidence of continuing primary commercial general liability insurance, which shall remain in effect in the name of the partnership or joint venture, shall also be furnished.

. Certificates of Insurance/Policies of Insurance: The Contractor shall deliver to the Owner Certificates of Insurance, with copies to each additional insured identified in the Contract, evidencing all insurance which the Contractor has purchased and shall maintain in accordance with this Document. It is mandatory that within ten (10) days after the notification of the award of the Contract, the Contractor shall furnish to Owner the required certificates of insurance as required in this Document.

. The Owner may require that any impaired aggregate(s) be replenished in its favor prior to commencement of work and/or during the progress of the Work.

c. The Owner reserves the right to request removal of any endorsement(s) that it finds jeopardizes its own insurance portfolio. Failure to reach a compromise may result in contract cancellation or disqualification of The Contractor. The Owner reserves the right to request certified copies of any policy(s) evidenced by the Certificate(s) of Insurance.

. Any and all communication regarding the insurance policies shall include the Project name, Project number, Proposal number and Owner's address as identified in the Contract.

The requested certified copies should be provided to the Owner within ten (10) days of the written request.

4. Objection by the Owner: If Owner has any objection to the coverage afforded by, or any other provisions of the insurance required to be purchased and maintained by the Contractor in accordance with the insurance requirements for the Work on the basis of non-conformance with the Contract requirements, Owner shall notify the Contractor in writing within fifteen (15) days after receipt of the Certificates. The Contractor shall provide a written response to Owner's objections within ten (10) days from the date of the letter request

1. The Contractor's Failure: Upon failure of the Contractor, or any of its subcontractors, to purchase, furnish, deliver or maintain such insurance as required herein, at the election of the Owner, the Contract may be forthwith declared suspended, discontinued, or terminated. Failure of the Contractor to purchase and maintain insurance shall not relieve the Contractor from any liability under the Contract, nor shall the insurance requirements be construed to conflict with the obligations of the Contractor concerning indemnification.

1. No Waiver of Liability: Acceptance of evidence of the insurance requirements by the Owner in no way relieves or decreases the liability of the Contractor for the performance of the Work under the Contract. Additionally, the Contractor is responsible for any losses, expenses, damages, claims and/or suits and costs of any kind which exceed the Contractor's limits of liability, or which may be outside the coverage scope of the Contractor's insurance policies. The insurance requirements outlined in this Document shall in no way be construed to limit or eliminate the liability of the Contractor that may arise from the performance of Work under the Contract. The Contractor's coverage is to be primary for any and all claims and/or suits related to, or arising from, the Work. Any insurance coverage maintained by the Owner shall be deemed as excess of the Contractor's insurance coverage and shall not contribute with or to the Contractor's insurance coverage in any way. The limits required herein are the minimum acceptable limits for this contract. TPCG in no way affirms that this is an adequate level of insurance for its operations.

1. No Recourse Against the Owner: The insurance companies issuing the policies shall have no recourse against the Owner for payment of any premiums, deductibles, retentions or for assessments under any form or policy. These shall be borne by and be the sole responsibility of the Contractor.

Certificate Holder information:

Terrebonne Parish Consolidated Government
8026 Main St., Ste 520
Houma, LA 70360

INDEMNIFICATION AGREEMENT

(to be submitted within (10) days after Notice to Proceed)

_____ agrees to defend, indemnify, save and hold
Contractor/Subcontractor/Lessee/Supplier

harmless the Terrebonne Parish Consolidated Government their officers, , elected officials, agents, servants and employees, including volunteers (Indemnified Parties”) from and against any and all claims, demands, expense and liability arising out of injury or death to any person or the damage, loss or destruction of any property which may occur or in any way arise out of the _____ as provided herein, except those claims, Contractor/Subcontractor/Lessee/Supplier

demands and/or causes of action arising out of the sole negligence of the Indemnified Parties or their officers, agents, elected officials, servants and employees.
_____ agrees to investigate, handle and respond to any Contractor, Subcontractor, Lessee, Supplier

such lawsuit at its sole expense, including any expenses associated with the enforcement of this indemnity provision, and agrees to bear all costs and expenses related hereto, even if it (claims, etc) is groundless, false or fraudulent.

Accepted By: _____
Company Name

Authorized Signature

Title

Date Accepted

ATTESTATIONS AFFIDAVIT
(to be submitted within 10 days of Notice to Proceed)

Before me, the undersigned notary public, duly commissioned and qualified in and for the parish and state aforesaid, personally came and appeared Affiant, who after being duly sworn, attested as follows:

LA R.S. 38:2227 PAST CRIMINAL CONVICTIONS OF BIDDERS

- A. No sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named below has been convicted of, or has entered a plea of guilty or nolo contendere to any of the following state crimes or equivalent federal crimes:

- | | |
|---------------------------------------|------------------------------------|
| (a) Public bribery (R.S. 14:118) | (c) Extortion (R.S. 14:66) |
| (b) Corrupt influencing (R.S. 14:120) | (d) Money laundering (R.S. 14:230) |

- B. Within the past five years from the project bid date, no sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named below has been convicted of, or has entered a plea of guilty or nolo contendere to any of the following state crimes or equivalent federal crimes, during the solicitation or execution of a contract or bid awarded pursuant to the provisions of Chapter 10 of Title 38 of the Louisiana Revised Statutes:

- | | |
|---|---|
| (a) Theft (R.S. 14:67) | (f) Bank fraud (R.S. 14:71.1) |
| (b) Identity Theft (R.S. 14:67.16) | (g) Forgery (R.S. 14:72) |
| (c) Theft of a business record (R.S.14:67.20) | (h) Contractors; misapplication of payments (R.S. 14:202) |
| (d) False accounting (R.S. 14:70) | (i) Malfeasance in office (R.S. 14:134) |
| (e) Issuing worthless checks (R.S. 14:71) | |

LA R.S. 38:2212.10 VERIFICATION OF EMPLOYEES

- A. Appearer is registered and participates in a status verification system to verify that all employees in the state of Louisiana are legal citizens of the United States or are legal aliens.
- B. If awarded the contract, Appearer shall continue, during the term of the contract, to utilize a status verification system to verify the legal status of all new employees in the state of Louisiana.
- C. If awarded the contract, Appearer shall require all subcontractors to submit to it a sworn affidavit verifying compliance with Paragraphs (A) and (B) of this Subsection.

LA R.S. 23:1726(B) CERTIFICATION REGARDING UNPAID WORKERS COMPENSATION INSURANCE

- A. R.S. 23:1726 prohibits any entity against whom an assessment under Part X of

ATTESTATIONS AFFIDAVIT (continued)

Chapter 11 of Title 23 of the Louisiana Revised Statutes of 1950 (Alternative Collection Procedures & Assessments) is in effect, and whose right to appeal that assessment is exhausted, from submitting a bid or proposal for or obtaining any contract pursuant to Chapter 10 of Title 38 of the Louisiana Revised Statutes of 1950 and Chapters 16 and 17 of Title 39 of the Louisiana Revised Statutes of 1950.

B. By signing this bid /proposal, Affiant certifies that no such assessment is in effect against the bidding/proposing entity.

X:

Signature:

Name:

Title:

Company Name:

WITNESSES:

Sworn to and subscribed before me this ____ day of 20__.

Notary Public